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## RENTAL AGREEMENT

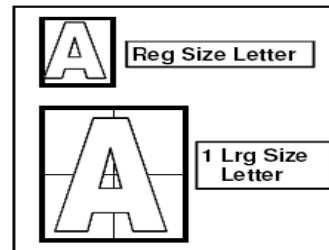
## TOWN OF WHITBY

Sign rental fee  
 Municipal permit fees  
 Sign lettering changes  
 \*\*Plus HST

\$165.00 for 30 days/ \$300.00 for 60 days  
 \$150.00 permit fee (We'll apply for you)  
 \$40.00 (during 30-day rental period)

The Town of Whitby allows a maximum of four (4) 15-day allotments for a maximum of 60 days per calendar year. Written owner authorization is required and mobile signs can display white, neon yellow or neon red lettering.

Letters are available in Regular (1 square) and Large (4 squares, 2 across and 2 down).



There are 6 lines on the sign, and each line has a maximum of 16 regular characters or 7 large characters including punctuation and spacing. **Complete the template below with the advertising message for your mobile sign.**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16

Business Name:	Location of Sign:
Address:	Sign Display Date:
Postal Code:	Contact:
Phone:	<b>Please Note:</b> Town of Whitby requires written owner authorization for all sign permits.

**SAMPLE PROPERTY OWNER AUTHORIZATION LETTER**

**\*\* Letter MUST BE on Property Owner Company Letterhead**

Date:

Re: Mobile sign authorization

To whom it may concern:

This letter, issued by (property owner name) hereby gives (business name) authorization to erect a mobile sign at (address of plaza) from (date) to (date).

Should you require any additional information, please contact our office at (phone number).

Sincerely,

(Property owner signature)

(Property owner name)